



tsuper Super Fund Health Check

What do I need for a health check?

Legal

- Copy of original trust deed to establish the fund
- Copy of any amending deeds since the original one was established

Financial

- Copies of signed financial statements with signed audit reports
- Copies of signed tax returns

Statutory

- Signed applications for all members
- Signed consent(s) from trustee(s) and signed trustee declarations for all trustees or directors that started after 30 June 2007
- Copies of member statements
- Copies of all minutes of the fund, including
 - Acceptance of members
 - Acceptance of contributions
 - Appointment of auditors, tax agents and investment managers
 - Confirmation of investment purchases and sales
 - Confirmation of investment strategy
 - Review of current asset allocation versus investment strategy
 - Payment of benefits – lump sum or pension

Investment strategies

- Copy of investment strategies
- Copy of investment register (list of current investments, costs and current values)

If fund has invested in a private unit trust or company

- Copies of financial statements for the unit trust or company
- Details of date investment was made

Please be careful to

- Ensure that the trust deeds are for the super fund and not some other family trust or unit trust
- Include all minutes not just recent ones
- Include accounts and tax returns for as far back as you can (maximum 5 years thanks)